

Code: 9E00304c

MBA III Semester Regular & Supplementary Examinations January 2015

HUMAN RESOURCE PLANNING

(For Students admitted in 2011, 2012 & 2013)

Time: 3 hours

Max. Marks: 60

Answer any FIVE questions
All questions carry equal marks

- 1 What is meant by manpower planning? What are various steps in it?
- 2 What are various methods used in forecasting HR planning? Explain its importance.
- 3 What is the difference between recruitment and selection? What are the steps involved in recruitment and selection process?
- 4 Write a short note on the following terms:
 - (a) Induction.
 - (b) Career planning.
- 5 What are the techniques used in manpower utilization? What are its limitations?
- 6 Write a short note on the following terms:
 - (a) Job rotation.
 - (b) Job enrichment.
 - (c) Job enlargement.
- 7 Define retrenchment. What are various steps taken in it? Explain with an example.
- 8 What is meant by human resource audition? What are various steps involved in it? What is the importance of HR auditing?
